

Minutes of the Annual Parish Council Meeting held on Monday 10th May 2021

Present: Councillor St. J Greenhough, (Chair),
Councillors T Threlfall, T Fiddler, Mrs L Willis, K McKay, Mrs. N Griffiths, Mrs C Thomas, Mrs. N Whalley, Mrs D Plant, Mrs. P Mulholland and J Graham.

1) To Elect the Chairman

It was resolved that Councillor T Fiddler be elected Chairman for the next 12 months.
The Chairman thanked Cllr. St J Greenhough for all the hard work he had put in as Chairman over the last 2 years. Also, he thanked Cllr. T Threlfall for the work he had put in as Vice-Chairman.

2) The Chairman to sign the declaration of acceptance of office.

Councillor T Fiddler signed the Chairman's declaration of Acceptance of Office, in the presence of the members of the Council.

3) To Elect the Vice Chairman

It was resolved that Councillor Mrs. P Mulholland be elected Vice Chairman for the next 12 months.

4) To accept Apologies for absence

Cllr. Mrs. F Craig-Wilson sent her apologies (Shielding)
It was resolved to accept the reason for absence.

5) To elect the Officials to the Committees and to represent the Council on Committees of Organisation and Bodies.

It was resolved to elect the following officials:-

Chairman – Councillor T Fiddler

Vice Chairman – Councillor Mrs. P Mulholland,

Finance Committee

Chairman - Councillor Mrs. N Griffiths

Vice- Chairman – Councillor Mrs. L Willis

Members: The full Council

Open Spaces/Fabrics Committee

Chairman - Councillor T Threlfall,

Vice- Chairman – Councillor St J Greenhough.

Members – Councillors K McKay, Mrs E Willis, Mrs. P Mulholland, T Fiddler, Mrs. N Whalley, J Graham and a member of the Freckleton in Bloom Committee.

Planning Committee

Chairman - Councillor K McKay

Vice-Chairman – Councillor Mrs. L Willis

Members: The full Council

Cllr. T Fiddler may attend in an advisory position due to his position on FBC Planning committee.

Communications Committee

Chairman – Councillor Mrs. N Griffiths.

Vice- Chairman – Councillor Mrs. F Craig-Wilson.

Members - Councillors St J Greenhough, K McKay and J Graham.

Members on Committees of other Organisations and Bodies:

It was resolved to appoint the following representatives:-

- Rawstone Sports Centre Management** – Councillors T Fiddler, Mrs. N Griffiths, Mrs. N Whalley and J Graham.
- Old Peoples' Welfare** - Councillors Mrs E Willis and Mrs. C Thomas
- Village Hall Management** - Councillors Mrs. L Willis, T Threlfall, Mrs. N Griffiths and St. J Greenhough
- Fylde CAB** – Mrs. N Griffiths
- Freckleton Charities Trust** - Councillors T Fiddler, T Threlfall and Mrs. L Willis.
- Parish Liaison meeting** – Councillors J Graham, Mrs. N Whalley, Mrs. P Mulholland and Mrs. F Craig-Wilson.
- BAE Community Liaison group** – Councillors K McKay, Mrs. L Willis and St J Greenhough.
- SITA Community Liaison Panel** – Councillor T Threlfall
- Club Day committee** – Councillor Mrs. L Willis
- Freckleton in Bloom** – Councillor T Threlfall
- Friends of the Memorial park** – Councillor T Threlfall.
- Governor of Strike Lane School** – Councillor Mrs. P Mulholland.
- Governor of C of E School** – Councillor St. J Greenhough.
- Friends of Freckleton Library** – Councillor K McKay.

6) **To review the Terms of reference for the Committees.**

It was resolved to agree the following terms of reference for committees:

1. **All Committees**

It was resolved that none of the Committees or sub-committee would have authority to approve any expenditure.

2. **Finance**

It was resolved that the Finance committee would have full delegated authority for the decisions made. In addition, that it would meet in November.

3. **Planning**

It was resolved that the Planning committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis.

4. **Open Spaces/Fabrics**

It was resolved that the Open Spaces committee would have full delegated authority for the decisions made. In addition, that it would meet on a monthly basis between March and July and again in October. In addition the Chairman may call additional meetings.

5. **Communications**

It was resolved that this would be a “Task and Finishing” group.
It was resolved that this working group would have delegated responsibility for the content, production and distribution of the Newsletter. All other recommendations made by this group would be referred to Council for ratification.
The Chairman will be represented on this committee each year.
In addition, it would meet in April and October each year.

7) **To approve the dates of the meetings for the next 12 months. – See Appendix A**

It was agreed that the Open Spaces/Fabrics committee should recommence meetings in situ. The list will reflect this.

It was resolved that the dates be approved.

There being no further business the Chairman closed the meeting.

Signed.....T Fiddler, Chairman.....

Date.....07/06/2021.....

Appendix A

Diary of meetings June 2021 to May 2022 (Subject to change if any Full Council meeting clashes with FBC Group meetings)

June '21

07/06/21 – Full Council - starting 7:00pm
14/06/21 – Planning Committee - starting 7:00pm
21/06/21 – Open Spaces /Fabrics committee – starting 6:30pm

July '21

05/07/21 – Full Council - starting 7:00pm
12/07/20 – Planning Committee - starting 7:00pm

August '21

02/08/21 – Planning Committee - starting 7:00pm

September '21

06/09/21 – Full Council - starting 7:00pm
13/09/21 – Planning Committee - starting 7:00pm
20/09/21 - Open Spaces /Fabrics committee – starting 6:30pm

October '21

04/10/21 – Full Council - starting 7:00pm
(11/10/21 – Planning Committee - starting 7:00pm
(11/10/21 - Communications Group directly after planning meeting

November '21

01/11/21 – Full Council - starting 7:00pm
08/11/21 – Planning Committee - starting 7:00pm

December '21

13/12/21 – Full Council - starting 7:00pm (FBC Full Council on 06/12/21)
20/12/21 – Planning Committee - starting 7:00pm

January '22

03/01/22 - Full Council - starting 7:00pm
10/01/22 – Planning Committee - starting 7:00pm
17/01/22 – Finance Committee – starting 6:30pm
17/01/22 - Rawstone Trust fund – starting 7:30pm

February '22

14/02/22 – Full Council - starting 7:00pm (FBC Full Council on 07/02/22)
21/02/22 – Planning Committee - starting 7:00pm

March '22

07/03/22 – Full Council - starting 7:00pm
(14/03/22 - Planning Committee - starting 7:00pm
(14/03/22 - Communications group – starting directly after Planning meeting
21/03/22 - Open Spaces /Fabrics committee – starting 6:30pm

April '22

(04/04/22 - Annual Assembly – Meeting of the electorate - starting 6:30pm
(04/04/22 – Full Council - starting 7:00pm

11/04/22 – Planning Committee - starting 7:00pm
18/04/22 - Open Spaces /Fabrics committee – starting 6:30pm

May '22

(09/05/22- Annual Parish Council meeting - starting 6:30pm
(09/05/22 - Full Council - starting 7:00pm after the Annual Parish Council meeting
16/05/22– Planning Committee - starting 7:00pm
23/05/22 - Open Spaces /Fabrics committee – starting 6:30pm